

Objectives

- Review exercises from Workshop 1 (Self-assessment 2 and Planning 1)
- Introduction of Feedback Rules (theory and practice)
- Theory of Learning Contract
- Theory of Listening

Student preparation

- Prepare learning contract Self-assessment exercise 2
- Prepare Planning exercise 1
- Read Skill Sheets: B1, 2, 4, G9, Introduction D, D1, D5, D8
- Bring: Skill Sheets and Self-assessment exercise 2

Workshop content

Time	Content
0-5	Introduction to workshop
5-10	Feedback planning exercise
10-20	Theory learning contract (focus on how students are going to write their own learning contract)
20-30	Theory Listening
30-45	Interactive listening exercise
45-60	BREAK
60-75	Theory of feedback rules (Skills Sheet G9)
75-95	Feedback exercise in-class
95-105	Explanation Listening exercise take-home

In-class exercises

Listening

In groups of three students, two students ask each other questions about topics or subjects they would like to learn about (a hobby, a holiday, a sport, a specific interest etc.). The third person is observer, and writes down the facts that come on the table about the two students. After 5 minutes each student summarizes what he has learned about the other. The observer marks how many facts were kept in the summary. A rule of thumb for the evaluation of listening is: 'The more facts retained, the better listened.'

Feedback exercise

The teacher hands out four different written pieces of feedback, presented as feedback given by a teacher on students on different occasions (after a presentation, on a paper, on behaviour during class). The students are divided into four groups and each group is assigned a different piece of written feedback. The students read through the assigned feedback part individually. Next, students discuss and underline the different 'feedback items' in the text and indicate whether or not the feedback complies with the feedback rules. If the feedback does not comply with the rules, the students indicate both why it does not comply, and how the feedback should be moderated to be acceptable.

Take-home exercises (for 3rd workshop)**Learning Contract – exercise**

Write a learning contract. (See Skill Sheet B4)

Listening exercise 1 – This is an exercise that students can do on an individual basis to help them understand how they listen during lectures. Students are handed out a list with five points of attention for effective listening. During one week, they have to put comments behind each point after each lecture they attend. It is important that each time the students fills it out, he notices the ‘lessons learned’ and ‘remarkable comments’ to increase his effectiveness in listening in the next lecture he attends.