

Objectives

- Introduce teacher(s)
- Explain Skill Training Program and its relevance in the Bachelor phase
- Introduce Skill Circle
- Explain Skill Training Course Bachelor 1 including rules and requirements
- Explain role of a tutor
- Explain Learning Contract (concept and purpose)
- Communicate administrative issues

Student preparation

- Purchase Skill Sheets
- Read Skill Sheets: introduction Skill Sheets, introduction Management (B), B1 and B4, introduction Reading (C), introduction Presentation (F)

Lecture content

Time	Content
0-10	Welcome to University, to Course and Introduction and Context of Program
10-30	Skill Training Program (Skills, Skill Circle)
30-45	Objectives and format first year, rules and requirements (what can be expected / what is required), credits and examination
45-60	BREAK
60-65	Recap part 1 of lecture (what is being offered to the students)
65-75	Role of Tutor (what can be expected from the tutor, what not)
75-80	Tutor and Skill Training support the development process but do not manage it. Student has to take ownership of his own development.
80-95	Learning Contract to: self-assessment, priority setting, development planning, progress measurement, adjust priorities
95-105	Admin: teachers, tutors, group forming, workshop schedule, next lecture

In-class exercises

None

Take-home exercises (for 1st workshop)

- Prepare questions about the university for your tutor
- Read Skill Sheets: B4, B2, B3, B5-11
- Self-assessment exercise 1 as a basis for learning contract (deep dive learning contract during 1st workshop)